

Pope Memorial Library  
Board of Trustees  
Meeting Minutes  
09/16/2024

**Call to Order:** Bruce called meeting to order at 6:10

Absent: Judi McAllenney, Barb Hawley

Present: Bruce Palmer, John Blackmore, Kate Bertolini, Gail Calkins, Shara McCaffrey

**Secretary's Report,** (Judi)

Gail and Kate motion to approve

**Treasurer's Report** (John)

Checking, Money Market and investment accounts are good. Contributions are up. Fundraisers have been strong. "The P&L shows an income of \$69,153.42 through August 2024. Our income through August 2023 was \$59,773.72. Our Grant income is up due to the Fiber Connect Transition Grant. This is the primary reason for the large increase in income over 2023."

Still to come in 2024, Autumn on the Green Book Sale, Town Appropriation and the Annual Appeal.

Our Expenses through August 2024 are \$75,512.65. Last year they were \$76,841.36. We have a net loss of -\$6359.23. Versus a loss in August 2023 of -\$17,067.6

Bruce is in contact with someone who might be interested in being a part time bookkeeper. He and John will meet with this person. Our goal is to decide on this at our November meeting.

Shara asked about who is on the bank card and can write checks. John will check on this.

Caroline and Bruce moved to accept Financial Report

**Director's report.** (Shara), Grants: Currier Grant and the Building Community Grant Recreational Facilities Grant have been completed and sent.

Gardens; Shara has someone volunteering a few hours but more volunteers are needed to put garden to rest for winter.

Autumn on Green, Sunday Oct.6 Book Sale 10 - 4. Will need help moving books and setting up. Thursday Oct 3 at 1pm tentative time for moving books. Bruce will check with Rich Benoit to find names of strong people to help. Youth Librarian will be Marilyn McDowell who has held the position in the past. We agreed to \$17 an hour for her salary. Dee will continue helping 4 hours a week, doing ILL

Volunteer Appreciation Brunch , Nov. 2 . We will do it in the library as the atmosphere is friendlier. Shara will look for potluck contributions from us.

Shara took out regular volunteers for lunch. We agreed she should be reimbursed.

Motion to accept Director's Report, passed, John,caroline

**Facilities:**

Spruce up Painting for doors and other spots needed. Little Library needs sprucing. When we get the BBCGRFG grant in October we have a year to spend it.

Still need to work on Chimney in LibraryScrape and Paint chimney. Shara will call Tracy Carlson to come and look at the basement water and give estimates.

**Fundraising:**

Annual Appeal: Shara will send letter draft to Bruce this week. We would like to have a work session October 15th to get the appeal ready to send out

**New Board Members,** Kate will call Mary Cote,

New Business. None

Motion to adjourn John, Kate. 7:18pm