

Pope Library Board Meeting Minutes of June 24, 2024

Present: Bruce Palmer, Gail Calkins, Barbara Hawley, Kate Bertolini, John Blackmore, Caroline DeMaio, Director Shara McCaffrey

Absent: Judi McIlleeney

Meeting Called to Order by Bruce 6pm

1. Minutes of May 13th meeting accepted: Gail, Barb
2. Treasurer's Report: John's reports are attached. Because of Grants we have received our numbers look good year to date and we expect we will have a few thousand dollars profit by the end of the year. We want to make sure that Shara's salary increase, retro-active to January, is reflected in her paycheck. Passed: Gail, Kate
3. Directors Report,
 - We admired the Library Table donated by the Oulettes, and want to send a formal letter of thanks. Put an announcement and photo into North Star. Shara will also give a List of Donors to North Star.
 - Shara is getting quotes for the removal of a fallen/falling Tree. She will check to see if insurance covers this.
 - Insurance for Novel Dinner is covered by the library. Shara will check on the cost of a rider from our insurance.
 - Marilyn McDowell has agreed to take the position of youth librarian in September
 - Director's report accepted, john, gail
4. Facilities:
 - Shara says we can apply for Buildings Community Grant Recreational Facilities Grant in September for replacement of the roof of the Community Building , and will need matching funds.
 - Bruce will check with Armstrong about doing the cement work on the corner of the community building. The quote was \$ 4500 from Armstrong. Bruce will also ask Armstrong to assess the peeling paint and plaster of the chimney in the Library.
 - Picnic tables in the process.
 - Garden upkeep, Bruce volunteered 1 hr.a wk

5. Fundraising:

- Novel Dinner, good progress with sponsors and auction items. We are short some tables and need some people to take on tables.
- Ice Cream Booth, Barb and Dee are heading this effort. Danville Fair, Aug. 3 Good if we can get ice cream donated or subsidized, want donated
- Volunteer Appreciation, need list of volunteers from Shara. We will have it in the fall. Breakfast at Steve Cobbs.
- Trustee Recruiting, Jackie Kempton will try to make the next meeting.

6. Next meeting August 5

Meeting Adjourned, 7:30pm Gail, Bruce.