

Minutes of Pope Library Board, October 10/10/23, 6pm

Present: Bruce Palmer, Gail Calkins , Barb Hawley, Caroline DeMaio, Kate Bertolini, John Blackmore.

Library Director, Shara McCaffrey

Absent, Judi McAlenney

Treasurer's Report: John: Discrepancy re annual appeal. 2 deposits were reclassified. Have been reallocated, No loss. The ongoing confusion about entries for income and outflow and their proper allocation is disturbing. Shara and Diane are going to meet, re recording of grants and other issues with bookkeeping. John has been asking for monthly reports. He will also request access to Quick books. It was suggested that for the time being Diane come to board meetings to help get things straight.

Motion to accept Treasurer's Report by Gail 2nd by Caroline, passed unanimously.

Budget process:

John and Bruce will go over it and present something for our next meeting.

Motion by John to take \$7039.00 out of Vermont Community Fund for expenses. Bruce moved, Barb 2nd, Passed U

Facilities: Need to build picnic tables, stain first, have a work gathering. Decided to store materials until Spring in John's garage.

Brick work and cornice on Community Building. John moved to pay \$4350 to Karl Armstrong to repair the corner. Gail 2nd, Passed U

Bruce will get an estimate for flaking paint on the chimney in the Library.

Director's report reviewed.

Children's librarian position. Dee will fill the position for now. Need to fill it before Spring. Shara will work on the job description.

John will prune the cedars.

Flag should be lit if it is out all the time. John will check for a solar light

Fundraising - Annual Appeal, need to get it out by November 1. Bruce will write the letter, Shara will start the process with printing. Shara suggested that we send out to those who give regularly first.

Book Sale books in Community Building; Decided to get screens to cover them where they are in the corner of the first floor.

Fundraising ideas in addition to what we do. Raffle? Develop something with the deposit boxes in the community room? For now, continue with what we already do, and make Novel Dinner bigger.

Motion to adjourn, by Bruce, 2nd by Gail. Passed U.

Respectfully Submitted,  
Caroline DeMaio