

Pope Memorial Library
Board of Trustees
Meeting Minutes
06/05/2023

Call to Order at 6:03pm

Present: Bruce Palmer, John Blackmore, Barb Hawley, Gail Calkins, Judi McAllenney, Kate Bertolini, and Library Director Shara McCaffrey

Absent: Caroline Demaio

2. **Vote on New Trustee** – Kate Bertolini (Kate can dial in and I will put her in the meeting after our vote) Gail, Barb seconded to accept Kate.

3. **Welcome to Kate**

4. **Secretary's report (Judi)**

Minutes of Meeting on 04/24/2023 Spelling of Shara's name. Gail moves and Barb seconds to accept the report.

5. **Treasurer's report -- (John)**

Financial position through second quarter: Essentially, net income loss of \$18K, checking and money market are less than before, has gone down because of our operating loss compared to last year. Not a bad thing though.

Diane has our budget and added it to Quickbooks.

Shara deposited the money on Friday from Memorial Day.

Some money lines for community dinner and novel dinner (\$1800 will move to this) aren't right. Shara will call Diane to have that fixed.

Change 'Spirits of Vermont' expense to Novel dinner in report?

What is the membership fees line item? GMLC is determined by usage and pop. of town. Add this to next year's budget! This is a yearly expense.

Judi and Gail move to accept the report

6. Facilities/Building report (Bruce/John/Shara)

New: Picnic Tables are rotting
Start exploring replacing them or repairing them.

Old: Community center SE corner brick issue - \$4,350 estimate from Karl Armstrong Waiting to figure out a grant for them. Probably later in the year for this direction.

Flaking plaster and paint above the fireplace - Sally Fishburne estimate??? Check with Karl Armstrong about this issue? Get an estimate for this and possibly the roof (call Rodd Roofing for this).

Flagpole – further discussion. Bruce saw John B has a lift at his house at the moment while his house is being painted. John B will ask him if it's possible!

7. Director's Report (Shara)

Busy times at the library....All were in favor to accept the report.

8. 2023 Fundraising (All)

Results of the Plant Bake and Book Sale: Rethink this fundraiser for the books next year. Lots of junk books, and a lot left after the sale. One suggestion is limit each donator to a couple boxes throughout the year to vet the books. Shara thinks it could be easier for her, gives her more time to sort through.

Novel Dinner Updates: All tickets need sold by July 1st. Looks like we have 10 tables to date. Each table contains 8-10 seats.

Plans for Danville Fair: Stick with the ice cream booth? Need to figure out the freezer situation. Any ideas? What does Eric already have booked for the Fair?

9. Old Business: n/a

10. **New Business:** Judi was asked if CC tables and chairs could be lent out for local parties? Request a reasonable donation. Not something the library would want to do regularly....

11. **Adjourn at 6:43pm.** All were in favor.