

Pope Memorial Library Board of Trustees
DRAFT Minutes of June 27, 2022

There being a quorum present, Bruce Palmer called the meeting to order at 6:04 pm.

Trustees present: Bruce Palmer (Chair), Nicholas Flanders (acting as Secretary), John Blackmore, and Gail Calkins. Liz Prohaska joined the meeting later.

Administration present: Shara McCaffrey (Director)

Secretary's report: John and Gail noted that they were not present at the May 17, 2022. John moved and Gail seconded that minutes of the May 17, 2022 meeting be accepted with the modification that neither was present. The motion was passed unanimously.

Treasurer's report: The formal report will be considered at the next meeting. John reported on the bid to fix the water problem in the basement. Gail put forward a motion to permit John to authorize the work without further board approval, including permission to negotiate up to an additional 10% over the existing bid and to use any available plumber. Nick seconded the motion. The motion passed unanimously.

Spirits of Vermont: Liz Prohaska joined the meeting to discuss arrangements for the Spirits of Vermont. She reported that all vendors have responded, and the liquor licenses are in place. There will be five food vendors. Kim and her brother, Greg, will set up. Other tasks that need to be done include parking cars, collecting trash, and someone announcing the result of the silent auction. Wifi access for vendors was also to be worked out.

Director's report: The formal report will be considered at the next meeting. Shara reported that there was good uptake on the Community Dinner put together by the Pope Board and staff.

The book, plant, and bake sale brought in a total of \$2276.10, with some money still coming in. The book sale required a lot of work. Among other reasons, the next sale will be during Autumn on the Green in October.

She also related a suggestion that the Pope switch from ice cream to beer at 5 pm during the Danville Fair.

Children's program doesn't have a lot of kids. It needs to be advertised better. The summer reading program is off to a good start, however.

The Green Mountain Library Catalogue [?] is being taken over by the state. It will require verification of patrons' names.

Shara noted that one successful program that another library has started is in renting bikes.

The Phil Tallman bench is on its way.

Additional business: Bruce reported that the plaque commemorating the Passumpsic Bank's gift of the community center to the Pope would be placed this coming Saturday.

Bruce also reported that he is working on the policy book would be complete by August 8, the date of the next meeting. He is also working on revisions to the By-laws. The question of monthly meetings came back up.

There was also mention that Robert at the Passumpsic Bank had been in touch about sharing lawn mowing around the community center.

The issue of making Juneteenth a holiday for Pope staff also came up.

There being no further business before the meeting, Bruce adjourned the meeting at 7:13 pm.