

Pope Memorial Library Board of Trustees
Draft Meeting Minutes
July 10, 2017

There being a quorum present, Judi called the meeting to order at 6:13 pm

Trustees present: Nick Flanders, Maryellen Griffin, Gary Mescher, Liz Prohaska, Erin McMullen, Judi McAlenney

Others present: Dee Palmer (Director), Diane Simons (Bookkeeper), Clayton Cargill (potential board member)

Secretary Report: Liz moved and Erin seconded that the Board accepts the minutes of the June 12, 2017 meeting as written. The motion passed unanimously.

Bookkeepers Report: Diane reported and discussed current funds. The Lions Club donation amount is current and it will be their final donation.

Director's Report: Staff still haven't found the master key to the safe deposit boxes at the community center, will continue looking. Several people are asking about "Spirits of VT", the Board discussed about rotating this event with the Vault fundraiser each year. There are lights that need replacing in several different areas of the library, Clayton and Gary volunteered to replace these. There is a new email address, Dee will send us the new one to use.

Committee Report: Nothing new to report; Judi will contact Molly about being on the board

New Strategic Plan: Not ready for review; will talk about next month

Danville Fair Ice Cream Booth: Erin has a tent that we can use for the booth. We need to set up the sign-up genius (volunteer sign up) for the Ice Cream- Dee will ask Andrea and if not, Erin will contact Steph (who did this last year). We need volunteers to bake Brownies and Dee will follow-up about the whipcream. There are tables at the library that we can use for the booth. The Board discussed making a float for the parade on Saturday, Erin volunteered to organize that. The theme will be "Building A Better Community."

The fair is August 11-12, 2017 and the theme is "Keeping Our Neighborhood Connected" The Board also discussed providing food at the fair, we decided on hotdogs, buns, and chips. Nick will contact Erik about a streamer or Clayton suggested we use several grills. Our stand will be named "Popes Pups"

Danville Fair Book Sale: Gary has everything ready for the book sale

Bank Vault Fundraiser: Need to find the keys before setting a date.

New Board Member: Nick moves and Judi seconded to welcome Clayton Cargill onto the board, the motion passed unanimously.

Judi moves and Erin seconded that the Board adjourn its meeting at 7:20 pm.

Next meeting will be August 14, 2017.